**The College of St. Rose Internship Commitment Form**

**Cohort 67**

Welcome to the Internship Proposal Seminar. Your commitment presumes that you have an approved internship proposal.

Cohort 67 has two options for their internship. The earliest you can informally start your internship is December 12, 2022. Formally, the first internship semester starts on January 1, 2023 and will be considered the **Spring of 2023** semester. The earliest an internship can conclude is after two formal semesters unless a one semester internship has been approved.

Please check the box of the schedule you wish to enroll in for your internship and sign below.

Option 1.

 I plan on starting my internship beginning on **January 1st, 2023** which is the **Spring of 2023** semester. I understand this would be considered **Semester One**. The **Summer** semester would begin on **June 1st, 2023** and this would be considered **Semester Two**. A third semester, if required, would begin on **September 1st, 2023** and does not require a request for an extension or an additional payment**. The third semester is your last semester and would *conclude on December 31, 2023.*** In the unlikely case that a fourth semester is required, it must be approved before your third semester expires. The process is specified in the Internship Guide on p.100. An additional payment of $1095 is required should the 4th semester (EDA 548) be approved.

Option 2

 I plan on starting my internship on **January 1, 2023**, which is the **Spring of 2023 semester.** I understand this would be considered **Semester one**. The **Fall** semester would begin on **September 1, 2023** and this would be considered **Semester two.** No internship hours are allowed to be accrued between June 1, 2023 and August 31, 2023. The third semester, if required, would begin on **January 1, 2024** and does not require a request for an extension or an additional payment**. The third semester is your last semester and would conclude on May 31, 2024.** In the unlikely case that a fourth semester is required, it must be approved before your third semester ends. The process is specified in the Internship Guide on page 100. An additional payment of $1095 is required should the 4th semester (EDA 548) is approved

All EDA 548 internship extension requests MUST go through Dr. Rich Hawkins as outlined in the Internship handbook, p.100.

**Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_

Remember, if a fourth semester is required, you must follow the process and timelines specified in the internship Handbook on p.100. Your College Internship Mentor must endorse your extension. Every extension request is viewed holistically; approval for EDA 548 is NOT automatic.

Best of luck on your Internship!